

CITY OF LACONIA - CITY COUNCIL MEETING
August 28, 2023 - 7:00 pm
City Hall - Armand A. Bolduc City Council Chamber

1. **CALL TO ORDER**
2. **SALUTE TO THE FLAG**
3. **RECORDING SECRETARY**
4. **ROLL CALL**
5. **STAFF IN ATTENDANCE**
6. **COUNCIL PROCLAMATION**
7. **ACCEPTANCE OF MINUTES FROM PREVIOUS MEETINGS**

7.A. **City Council regular meeting minutes of August 14, 2023**

Documents:

[STAFF REPORT - CITY COUNCIL REGULAR MEETING MINUTES OF AUGUST 14, 2023.PDF](#)
[8.14.23 CITY COUNCIL DRAFT MEETING MINUTES.PDF](#)

7.B. **Special City Council meeting minutes of July 17, 2023**

Documents:

[STAFF REPORT - CITY COUNCIL SPECIAL MEETING MINUTES OF JULY 17, 2023.PDF](#)
[7.17.23 CITY COUNCIL DRAFT MEETING MINUTES.PDF](#)

8. **CONSENT & ACTION ITEMS**

8.A. **Temporary Traffic Order 2023-15, Runaway Pumpkin 2023**

Documents:

[STAFF REPORT - TTO 2023-15 - RUNAWAY PUMPKIN 2023.PDF](#)
[TTO 2023-15 RUNAWAY PUMPKIN 2023.PDF](#)

8.B. **Recommendations for appointments to Boards and Commissions**

Documents:

[STAFF REPORT - APPOINTMENTS TO BOARDS AND COMMISSIONS.PDF](#)

9. **CITIZEN COMMENTS FOR MATTERS NOT ON THE AGENDA**
10. **INTERVIEWS**
11. **NOMINATIONS, APPOINTMENTS & ELECTIONS**

12. **COMMUNICATIONS**

13. **PUBLIC HEARINGS**

- 13.A. **Resolution 2023-19 - Public Hearing - Request to establish a Laconia School District LHS Stadium repair and upgrade reserve account, and appropriate \$100,000 to the reserve account**

Documents:

[STAFF REPORT - PUBLIC HEARING - RES 2023-19, LSD LHS STADIUM RESERVE ACCOUNT.PDF](#)

- 13.B. **Resolution 2023-20 - Public Hearing - Request to authorize acceptance of ARPA funds from Belknap County in the amount of \$25,000 to fund E-bikes for the Laconia Police Department's Bicycle Patrol Unit**

Documents:

[STAFF REPORT - PUBLIC HEARING - RES 2023-20 ARPA FUNDS TO PURCHASE E-BIKES FOR LACONIA PD.PDF](#)

- 13.C. **Resolution 2023-21 - Public Hearing - Laconia Fire Department - Request to accept and expend a Federal Emergency Management Agency (FEMA) Assistance to Firefighters Grant**

Documents:

[STAFF REPORT - PUBLIC HEARING - RES 2023-21, FEMA ASSISTANCE TO FIREFIGHTERS GRRANT.PDF](#)

14. **PRESENTATIONS**

15. **MAYOR'S REPORT**

16. **COUNCIL COMMENTS**

17. **COMMITTEE REPORTS**

Items will be discussed as needed. Not all items will be brought before the full Council at this evening's meeting.

17.A. **FINANCE (Lipman (Chair), Hamel, Cheney)**

17.A.i. **WOW Trail Funding**

17.A.ii. **Downtown TIF Financing**

17.B. **PUBLIC SAFETY (Cheney (Chair), Soucy, Lipman)**

17.C. **GOVERNMENT OPERATIONS & ORDINANCES (Soucy (Chair), Felch, Cheney)**

17.C.i. **Review of Chapter 167, Noise and Chapter 161 Licensing as it pertains to outdoor sound equipment and loudspeakers**

17.C.ii. **Ordinance Amending Chapter 221, Vehicles and Traffic/Parking on**

Sublawns

- 17.C.iii. **Procedural review of grant applications**
- 17.C.iv. **Regulation of Short Term Residential Rental Businesses**
- 17.C.v. **Proposed Historic Overlay District**
- 17.C.vi. **Scenic Road Motorcycle Noise Petition**
- 17.C.vii. **Use of public property by for-profit entities**
- 17.C.viii. **Short Term Rentals**
- 17.C.ix. **Naming privilege's to public areas**
- 17.D. **LAND & BUILDINGS (Hamel (Chair), Haynes, Felch)**
 - 17.D.i. **Downtown parking garage**
 - 17.D.ii. **Repair & maintenance of City buildings**
 - 17.D.iii. **Plan for the DPW Compound**
- 17.E. **PUBLIC WORKS (Haynes (Chair), Felch, Soucy)**
 - 17.E.i. **Retaining Wall Policy**
 - 17.E.ii. **Discussion for converting from a manual to an automated solid waste curbside collection service**
- 17.F. **APPOINTMENTS (Councilors Soucy (Chair), Cheney and Haynes)**
- 18. **LIAISON REPORTS**
- 19. **CITIZENS REQUESTS TO COMMENT ON CURRENT AGENDA ITEMS**
- 20. **CITY MANAGER'S REPORT**
 - 20.A. **Project Updates Report**
 - Documents:
 - [LACONIA PROJECT UPDATES 08.23.PDF](#)
 - 20.B. **Monthly Economic Development Report**
 - Documents:
 - [MONTHLY ECONOMIC DEVELOPMENT REPORT AUGUST 2023 .PDF](#)
- 21. **NEW BUSINESS**
 - 21.A. **Transfer of \$131,100 to the Non-Capital Reserve Account**
 - Documents:
 - [STAFF REPORT - TRANSFER OF FUNDS TO THE NON-CAPITAL RESERVE ACCOUNT.PDF](#)

21.B. Resolution 2023-22 - Establishment of a Bridge Repair and Reconstruction Capital Reserve Fund and to transfer \$140,500 to the fund

Documents:

[STAFF REPORT - ESTABLISHMENT OF A BRIDGE REPAIR AND RECONSTRUCTION CAPITAL RESERVE FUND.PDF](#)
[RES 2023-22 - BRIDGE REPAIR AND RECONSTRUCTION RESERVE.PDF](#)

21.C. Resolution 2023-23 - Establishment of a Street and Highway Project Capital Reserve Fund and transfer \$52,400.00 to the fund

Documents:

[STAFF REPORT - ESTABLISHMENT OF A STREET AND HIGHWAY PROJECT CAPITAL RESERVE FUND.PDF](#)
[RES 2023-23 - STREET AND HIGHWAY PROJECT RESERVE.PDF](#)

21.D. Resolution 2023-24 - Approval of bonding for the purpose of purchasing a replacement fire engine

Documents:

[STAFF REPORT - RES 2023-24 - FIRE ENGINE BOND.PDF](#)
[RES 2023-24 - FIRE ENGINE BOND RESOLUTION.PDF](#)

21.E. Resolution 2023-25 - Approval of bonding to fund Sanitary Sewer Fund capital projects for the period of Fiscal Year 2024 through Fiscal Year 2026

Documents:

[STAFF REPORT - RES 2023-25 - BONDING TO FUND SANITARY SEWER FUND CAPITAL PROJECTS FOR THE PERIOD OF FY 2024 - 2026.PDF](#)
[RES 2023-25 - FY24 SSF BOND.PDF](#)

21.F. Approval of 2026 Weirs Boulevard (Route 3) bridge over Langley Brook NHDOT Project Agreement

Documents:

[STAFF REPORT - APPROVAL OF 2026 WEIRS BOULEVARD RT. 3 BRIDGE OVER LANGLEY BROOK NHDOT.PDF](#)
[RES 2023-26 NHDOT PROJECT AGREEMENT - LANGLEY BROOK.PDF](#)
[STATE BRIDGE AID AND FEDERAL AID PROJECT AGREEMENT.PDF](#)

21.G. Approval of donation of \$5,000 to the Laconia Youth Soccer League to help replace damaged equipment

Documents:

[STAFF REPORT - APPROVAL OF DONATION OF FUNDS TO THE LACONIA YOUTH SOCCER LEAGUE TO HELP REPLACE DAMAGED EQUIPMENT.PDF](#)

21.H. Request to submit a grant application for the replacement of the Hilliard road culvert crossing over Pickerel Cove

Documents:

[STAFF REPORT -REQUEST TO SUBMIT A GRANT APPLICATION FOR THE REPLACEMENT OF THE HILLIARD ROAD CULVERT CROSSING OVER PICKEREL COVE.PDF](#)

21.I. Ownership and maintenance of Pickerel Pond Road

Documents:

[STAFF REPORT - OWNERSHIP AND MAINTENANCE OF PICKEREL POND ROAD.PDF](#)
[LETTER TO PICKEREL POND ROAD PROPERTY OWNERS.PDF](#)

21.J. Approval of the creation of, and appointing members to, The Colonial Theatre Advisory Board

Documents:

[STAFF REPORT - APPROVAL OF THE CREATION OF, AND APPOINTING MEMBERS TO, THE COLONIAL THEATRE ADVISORY BOARD.PDF](#)

21.K. Request from Lakes Region Public Access TV for \$6,000 to help with the costs of relocation of their studio

Documents:

[STAFF REPORT - REQUEST FOR FUNDS TO LAKES REGION PUBLIC ACCESS TO HELP WITH RELOCATION.PDF](#)

22. UNFINISHED BUSINESS

22.A. Resolution 2023-19 - Request to establish a Laconia School District LHS Stadium repair and upgrade reserve account, and appropriate \$100,000 to the reserve account

Documents:

[STAFF REPORT - RES 2023-19, LSD LHS STADIUM RESERVE ACCOUNT.PDF](#)
[RES 2023-19, LSD LHS STADIUM RESERVE ACCOUNT RESOLUTION.PDF](#)

22.B. Resolution 2023-20 - Request to authorize acceptance of ARPA funds from Belknap County in the amount of \$25,000 to fund E-bikes for the Laconia Police Department's Bicycle Patrol Unit

Documents:

[STAFF REPORT - ARPA FUNDS TO PURCHASE E-BIKES FOR LACONIA PD.PDF](#)
[RES-2023-20 ACCEPTANCE OF ARPA FUNDS TO PURCHASE E-BIKES.PDF](#)

22.C. Resolution 2023-21 - Laconia Fire Department - Request to accept and expend a Federal Emergency Management Agency (FEMA) Assistance to Firefighters Grant

Documents:

[STAFF REPORT - RES 2023-21, FEMA ASSISTANCE TO FIREFIGHTERS GRANT.PDF](#)
[RES 2023-21 - FEMA ASSISTANCE TO FIREFIGHTERS GRANT 2023.PDF](#)

22.D. Request to authorize the City Manager to enter into a one-year extension of an existing cable television franchise agreement between the City and COGECO US (NH_ME), LLC, d/b/a Breezeline

Documents:

[STAFF REPORT - REQUEST FOR ONE-YEAR CABLE FRANCHISE AGREEMENT EXTENSION - COGECO - BREEZELINE.PDF](#)
[ONE YEAR EXTENSION OF CABLE FRANCHISE AGREEMENT.PDF](#)

23. FUTURE AGENDA ITEMS

23.A. Master Plan

23.B. Milfoil Treatment funding requests

23.C. Sewer & Water Master Plan

23.D. Single Stream Recycling/Concord Co-op/Solid Waste disposal cost reductions

23.E. Strategic Planning/Goal Setting

23.F. WOW Trail

23.G. Weirs Beach Restoration Project

23.H. Fair St/Court St traffic problems and accidents

24. Any other business that may come before the Council

25. NON-PUBLIC SESSION (According to RSA 91-A:3, II)

(a) The dismissal, promotion or compensation of any public employee, or the investigation of any charges against him, unless the employee affected (1) has a right to a meeting and (2) requests that the meeting be open, in which case the request shall be granted.

(b) The hiring of any person as a public employee.

(c) Matters which, if discussed in public, would likely affect adversely the reputation of any person, other than a member of the body or agency itself, unless such person requests an open meeting.

(d) Consideration of the acquisition, sale or lease of real or personal property which, if discussed in public, would likely benefit a party or parties whose interests are adverse to those of the general community.

(e) Consideration or negotiation of pending claims or litigation which has been threatened in writing or filed against the body or agency or any subdivision thereof, or against any member thereof because of his membership in such body or agency, until the claim or litigation has been fully adjudicated or otherwise settled.

(i) Consideration of matters relating to the preparation for and the carrying out of emergency

functions including training to carry out such functions, developed by local or state safety officials that are directly intended to thwart a deliberate act that is intended to result in widespread or severe damage to property or widespread injury or loss of life.

26. **ADJOURNMENT**

This meeting facility is ADA accessible. Any person with a disability who wishes to attend this public meeting and needs additional accommodations, please contact City Clerk Katie Gargano, Meeting ADA Coordinator, at City Hall by calling (603) 527-1265 at least 72 hours in advance so that the City can make any necessary arrangements.