

Laconia Public Library  
Board of Trustees  
Minutes of Meeting  
Reference Room, Library  
January 28, 2021

### **I. Call to Order**

Laconia Public Library Board of Trustees held their meeting in the Reference Room of the library with most Trustees participating remotely via Zoom. Chairman John Moriarty called the meeting to order at 5:30 pm.

Due to the COVID-19/Coronavirus Crisis and in accordance with Governor Sununu's Emergency Order #12 pursuant to Executive Order 2020-04, this Board is authorized to meet electronically.

In accordance with the Emergency Order, this is to confirm that we are:

- a) Providing public access to the meeting by telephone, with additional access possibilities by video or other electronic means; We are utilizing the Zoom platform for this electronic meeting.
- b) Providing public notice of the necessary information for accessing the meeting; We previously gave notice to the public of how to access the meeting using Zoom.
- c) Providing a mechanism to alert the public body during the meeting if there are problems with access: If anybody has a problem, please call 524-4775 or email at: [info@laconialibrary.org](mailto:info@laconialibrary.org).
- d) Adjourning the meeting if the public is unable to access the meeting. In the event the public is unable to access the meeting, we will adjourn the meeting and have it rescheduled at that time.

Please note that all votes that are taken during this meeting shall be done by Roll Call vote.

Present in the library: Chairman John Moriarty and Director Randy Brough.

Participating via Zoom App: James Anderson; Aaron Bassett; Marie Bradley; Kimberly Danosi; John Perley and alternate Bruce Kneuer.

Chairman seated alternate Kneuer.

### **II. Reports**

A. Secretary's Report

December 10, 2020 meeting minutes were amended to include "Chairman seated alternate Kneuer." Motion made by Danosi; seconded by Bradley. Roll Call vote was taken, all voted in favor of accepting the revised December 10, 2020 minutes.

B. Treasurer's Report

December 31, 2020 financial reports were reviewed.

C. Endowment

John Perley summarized the portfolio and the Board will continue to review it.

D. Personnel

E. Policy

F. Buildings and Grounds

The gentleman who worked on the chimney back in September came back earlier today to inspect the exterior of the chimney and its surroundings in the attic. Water is clearly infiltrating

and causing damage in the periodical room. He is unable to identify the source of the leak and will return the next time a substantial rain event occurs. This should enable him to pinpoint where the water is entering the building so that it can be fixed. Director will ask him to check pipe and vents for potential leaks.

G. Technology

Library will be purchasing six (6) new computers to replace the six (6) oldest public access computers: three (3) in the Reference Room and three (3) in the Teen Room. Some of the replaced computers may be used to upgrade catalog only stations.

H. Director's Report

Cheryl Smith has been on the job one (1) month and is doing well learning the particulars of it. Olie and Randy participated in a meeting with her this morning to discuss financial reporting.

I. Chairman's Report

John pointed out that Trustee Appointment interviews by City Council will occur at the next regular City Council meeting on February 8th.

### **III. Old Business**

- A. The Board reviewed No Trespass Order Procedures and suggested several changes. Revised document will be reviewed at the next Board meeting.

### **IV. New Business**

A. COVID Management

No changes to Library Operations at this time. Area conditions are being monitored. Board will continue to review the situation at future meetings.

B. Ongoing Recognition of Service

The Board voted to offer Library staff and departing Trustees ongoing recognition for their service. Motion made by Anderson, seconded by Danosi. Roll call vote taken; all voted in favor.

C. Bank of New Hampshire Wealth Management Services Client Objective Evaluation

After reviewing LPL Investment Policy objectives and performance, the Board voted to not change the current objectives and to determine that the Investment Policy Statement on file remain in effect. Motion made by Anderson, seconded by Danosi. Roll call vote taken; all voted in favor.

D. Library will take a cautious approach with regards to programming at the Colonial Theater.

E. Kim was given a hearty Thank You for her nine (9) years of service to the Library.

### **V. Adjourn**

Motion made by Anderson to adjourn the meeting, seconded by Danosi. Roll call vote taken; all voted in favor. Meeting adjourned at 7:15 pm. Next meetings: February 18, March 25.

Respectfully Submitted,

Randy Brough