



**City of Laconia**  
**Special Events Technical Review Committee**  
Wednesday, June 2, 2021 - 12:00 PM  
City Hall in the Armand A. Bolduc Council Chamber

6/2/2021 - Minutes

1. CALL TO ORDER

R. Mora called the meeting to order at 12:04 PM

2. ROLL CALL

Members present: Amy Lovisek, Parks & Recreation; Nicholas Schwarz, Water Department; Captain Mike Finogle, Laconia Police Department; Hilary Young, Licensing; Deputy Charlie Roffo, Laconia Fire Department; Krista Larsen, Department of Public Works

3. RECORDING SECRETARY

K. Santoro, Zoning Technician

4. STAFF IN ATTENDANCE

Rob Mora, Assistant Planner

5. ACCEPTANCE OF MINUTES FROM PREVIOUS MEETINGS

5.1. May 5, 2021 Special Events Technical Review Committee Minutes (PDF)

The Committee reviewed the minutes from the May 5, 2021 Special Events Technical Review Committee meetings and they were accepted as presented.

6. CONTINUED PUBLIC HEARINGS, CONSIDERATION AND POSSIBLE VOTE Note: The Purpose Of This Agenda Section Is For The Board To Continue The Public Hearing For The Applicant And The Public To Provide Input. The Board May Also Deliberate The Application, Decide And Conduct A Final Vote At This Time.

7. PUBLIC HEARINGS, POSSIBLE CONSIDERATION AND VOTE Note: The Purpose Of This Agenda Section Is For The Board To Have A Presentation From The Applicant And Open A Public Hearing For The Public To Provide Input. The Board May Also Deliberate The Application, Decide And Conduct A Final Vote At This Time.

7.1. PL2021-0062SE 827 Main St Farmers Market (PDF)

The applicant presented the request for a farmer's market/craft fair at 827 Main St on June 26th and August 7th, with the potential for the addition of dates in the fall.

At 12:10 R. Mora opened the public hearing.

At 12:10 PM with no one to speak for or against the application, R. Mora closed the public hearing.

The Committee briefly discussed the application.

A. Lovisek made a motion to approve application PL2021-0062SE 827 Main St Farmers Market with the following conditions:

1. If a fall date(s) is/are added, the applicant must inform the Planning Department seven (7) days prior to the event.

2. There shall be no introduction of fats, oil and/or grease (FOG) into the sanitary sewer system or stormwater system or spread on the ground. No cooking equipment shall be cleaned without proper

disposal of cleaning fluids. No cleaning fluids shall be introduced into the sanitary sewer or stormwater systems. The property owner is responsible for the cost to the City to clean the sanitary sewer and/or stormwater systems if any contaminants are introduced into these systems.

3. If water is to be provided to vendor(s) a check valve must be installed to prevent backflow from vendor to the building.

4. All aspects of this site shall comply with Chapter 195, Appendix A and Appendix B.

5. All food trucks must contact the Fire Department for appropriate inspections prior to the event.

N. Swartz seconded the motion.

All in favor.

#### 7.2. PL2021-0083MC 1208 Weirs Blvd Parking

The Committee briefly reviewed the application. It was noted that this year it is parking only, applicant may return to having vendors in future years.

At 12:17 R. Mora opened the public hearing.

At 12:17 PM with no one to speak for or against the application, R. Mora closed the public hearing.

K. Larsen made a motion to approve application PL2021-0083MC 1208 Weirs Blvd Parking with the same conditions as prior years, keeping the conditions that pertain to vendors for future applications.

A. Lovisek seconded the motion.

All in favor.

#### 8. OTHER BUSINESS

#### 9. ADJOURNMENT

At 12:19 PM R. Mora made a motion to adjourn the meeting.

K. Larsen seconded the motion.

All in favor.