

# Request for Reconsideration of Library Materials

Title: \_\_\_\_\_ Format: Book \_\_\_ Other \_\_\_\_\_

Author: \_\_\_\_\_ Publisher: \_\_\_\_\_

Request Initiated by: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_ Telephone: \_\_\_\_\_

Do you represent

\_\_\_\_\_ Yourself

\_\_\_\_\_ An Organization (name) \_\_\_\_\_

\_\_\_\_\_ Other Group (name) \_\_\_\_\_

1. To what in the work do you object? (Please be specific. Cite Pages.)

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2. Did you read/view the entire work? \_\_\_\_\_ If no, what parts?

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3. What do you feel might be the result of reading/viewing this material?

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4. What do you believe is the theme of this work?

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5. Are you aware of the judgements of this material by critics?

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6. What would you like your library to do about this work?

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7. Please write a statement about this material.

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Signature: \_\_\_\_\_

Date: \_\_\_\_\_

### **Reconsideration of Material Policy**

The choice of items for use and circulation is an individual matter. A person may reject materials for him/herself; he/she may not exercise censorship to restrict access to the materials by others.

If a person feels that an item in the library should be reconsidered for inclusion in the collection, he or she should complete the form "Reconsideration of Library Materials" and submit it to the Library Director. A response will be issued within fourteen days after the next regular meeting of the Board of Trustees. If the person still feels that this material should be reconsidered, he/she will meet with the Board of Trustees for a final decision.

### **Materials Selection Policy**

The library serves as an intellectual, educational and recreational center for the entire community. To obtain this objective, the library provides a variety of materials and services.

The authority and responsibility for the selection of these materials is delegated by the Board of Trustees to the Library Director. The Director may choose other staff members to order library materials.

Each type of material must be considered on its own merits. No single standard can be applied in all cases. Many sources are used in the evaluation of these materials, such as professional journals, standard bibliographies, lists by recognized authorities and the advice of competent people in specific subject areas.

As ordering materials is an ongoing process, so is discarding materials. In an effort to keep the collection interesting, appealing and up-to-date, the library removes materials from the collection which are outdated, worn, no longer in demand, or of little historical significance.

The library will also support a special collection of items which relate to Laconia and New Hampshire history.